JOB OBJECTIVE WORKSHEET

The questions below can help you determine what your job objectives should state: what type of employment you are seeking; what you can offer the company; where you want to go with this position.

Answer these questions and write a job objective based on your answers.

What kind of job would I like to have? Three choices would be:

Job 1:
Job 2:
Job 3 :

What qualifications do I have for the jobs I listed above?

Job 1:
Job 2:
Job 3 :

What can I do to be better qualified for these jobs?

Job 1:
Job 2:
Job 3:

What are my future goals in these positions?

Job 1:
Job 2:
Job 3: